

DIGITISING KERALA'S PAST

Phase II- Digitising Pre 1960 photographs/ images

A joint venture by Kerala Council for Historical Research (KCHR) and River Valley Technologies (RVT)

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Dear friend,

Thank you for your interest in our Project 'Digitizing Kerala's Past'. This Project envisages the development of a digital repository of documents and images related to the social, scientific, cultural and historical heritage of Kerala. This is implemented in a phased manner in association with other agencies and organizations willing to extend co-operation, expertise and technical resources, in the best traditions of academic collaboration. In Phase I we propose to digitize rare books, paper documents and out-of-print works of significance in collaboration with Vikram Sarabhai Space Centre, Thiruvananthapuram. In Phase II, pre 1960 photographs and images related to the social and cultural life of Kerala will be digitized in collaboration with River Valley Technology Group, Thiruvananthapuram. Rare books and photographs will be returned to the contributing institutions and individuals together with the digitized version on compact discs. KCHR will maintain reference facility to provide public access to these documents and images under the regulatory protocols of a public institution. We may also consider the uploading of selected documents and images to our official website to create an online repository.

This project is taken up as a cultural & scientific initiative of great significance and we look forward to your whole-hearted participation. Kindly fill the registration form given below. We will get back to you after the selection and classification of the photographs and images you refer to in the registration form. However you are free to submit photographs/images along with the registration form itself, if that is convenient to you.

	you,

Director KCHR

REGISTRATION FORM

1.	Name of the Individual/ Head of the Institution/ Secretary/Librarian					
2	Name of the participating Institution/Family/ Repository					
3	Address					
4	Phone No.					
5	E-mail					
6	Website					
	, vessile					
7	Details of the photographs/images more sheets if necessary).	(Fill out Datasheet II given below. Add				
8	Total No. of photographs					
9	Total No. of datasheets used					
the corespon	opy of the photographs/images in asible for any unforeseen damage or te	don't want the originals returned back with compact discs. KCHR-RVT will not be echnical error occurring in spite of their best be KCHR to conserve the digitized versions and academic purposes. Signature				
	ficial Use:					
Ū						
	Photographs:					
Date o	freceipt:					
	of receipt: by post/ by courier/ by hand:					
Date &	No. of Receipt issued:					
Reque	est for submission of the selected photo	graphs sent on:				
Photog	Photographs returnable/ non-returnable; CD ROM issued/ not issued					

DATA SHEET - II

Instructions

- 1. Enter serial numbers to photographs on the back-side at the right hand upper corner.
- 2. The same serial number should be used in the data sheet.
- 3. In the case of photographs in albums and glass frames/laminated, please see that the serial number is legibly pasted on the right hand side of the photos or outside them.
- 4. Please fill up the form with utmost care.
- 5. Use additional sheets to provide more information.

SI. No.	Description of the photographs/images like names,occasion, relationships, caste or community and any other relevant information	If known, name of the photographer/ studio	Place, Date & Year

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